

\*Please review the following before beginning the application, and note that all selected participants will be required to participate in a webinar on May 3.\*

The application cannot be saved and must be completed in one sitting. Partial applications will not be considered.

To review a sample application prior to completing your application, please visit [www.principalsleadky.com](http://www.principalsleadky.com) and click on the Apply tab.

Applicants must be a current Kentucky public or private school principal (vice or assistant principals are not eligible). Elementary, middle and high school principals are eligible. Preference will be given to those early in their career as a principal.

Applications, must be submitted by midnight on Friday, March 7, 2016. Successful applicants will be notified by Monday, April 18, 2016.

A letter of recommendation from your superintendent (or immediate supervisor for private school applicants) is required. The letter may be submitted as a PDF or Word document to [leadershipinstitute@kychamber.com](mailto:leadershipinstitute@kychamber.com). Although email submission is preferred, the letter may also be mailed to the address noted below. The letter should indicate why the applicant is qualified and would benefit from attending the Leadership Institute.

Leadership Institute for School Principals  
Kentucky Chamber Foundation  
464 Chenault Road  
Frankfort, KY 40601

Questions? Contact Kelly Wolf at 502-848-8725 or [kwolf@kychamber.com](mailto:kwolf@kychamber.com).

**\* 1. First Name**

**2. Middle Initial**

**\* 3. Last Name**

**4. Please select one set of dates below that you CANNOT attend training. Please note that the June/July dates will take place in Greensboro, N.C.; the October/November and January/February dates will take place in Frankfort, Ky.**

June 14-16, 2016; October 25-26, 2016; January 24-26, 2017

June 28-30, 2016; October 27-28, 2016; January 26-27, 2017

July 12-14, 2016; Nov. 9-10, 2016; February 16-17, 2017

**\* 5. Home Address**

Address 1

Address 2

City

State

Zip

**\* 6. Work Phone**

**\* 7. Cell Phone**

**\* 8. E-mail Address**

**\* 9. Gender**

**10. Ethnicity**

**\* 11. School Name**

**\* 12. My school is:**

Public

Private

SAMPLE

**\* 13. School Address**

Address 1

Address 2

City

State

Zip

**\* 14. School Level**

**\* 15. Number of Students**

**\* 16. School County**

**\* 17. School District**

**\* 18. How many years total have you been in education (as a principal, teacher or other education professional)?**

**\* 19. How many years have you served as principal at your current school?**

**\* 20. How many years overall have you been a principal?**

**21. What percent of students in your school are served by the free and reduced price lunch program?**

**\* 22. How close has your school been to reaching the state's goals for student performance? Please explain below in 2-3 sentences or less.**

**ESSAYS:** Please answer the following essay questions. Limit your answers to *200 words or less*.

**\* 23. How have you created a strong learning culture and environment in your school? What do you consider to be the most important elements of creating such a culture? (Please limit answer to 200 words)**

**\* 24. Please describe a situation where you recognized the need for significant change in your school and implemented it. How did you determine the impact of your actions? (Please limit answer to 200 words)**

SAMPLE

**\* 25. I agree to attend all sessions of the Institute and understand that I will be required to pay any hotel or travel cancellation fees associated with late cancellation. If I cannot attend sessions for any reason I will be required to remit expenses (mileage, meal stipend) associated with the session missed. I am required to notify Leadership Institute staff as soon as a potential conflict is discovered.**

**By placing my initials below, I acknowledge the attendance requirements of the Leadership Institute and agree to comply.**

**\* 26. I certify, by placing my initials below, the information provided in this application is true and accurate.**

**\* 27. How did you hear about the Leadership Institute for School Principals?**

- Kentucky Chamber Foundation mailing
- From an alumni of the program
- From a professional education organization e-communication or newsletter
- From a superintendent
- From a chamber of commerce
- Other, please specify